



SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES

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www.sacscoc.org

January 9, 2008

Dr. David L. Potter
President
North Georgia College and State University
82 College Circle
Dahlonega, GA 30597

Dear Dr. Potter:

The following action regarding your institution was taken at the December 2007 meeting of the Commission on Colleges:

The Commission on Colleges reaffirmed accreditation with a request for a First Monitoring due **April 11, 2008**, addressing the visiting committee's recommendation applicable to the following referenced standard of the *Principles*:

CS 3.3.1 (Institutional Effectiveness), Recommendation 1

The Commission acknowledges the strengths of the institution's institutional effectiveness plan and planning process. It also recognizes the institution's progress made in fully implementing the plan. It also observes, however, some units appear to still be in the developmental stage of their design and data collection pertaining to learning outcomes. For example, the English department appears to be among those departments that are still in the process of developing and assessing measurable learning outcomes. Consequently, the institution is to provide evidence that it has established learning outcomes for each of its educational programs and has evaluated the extent to which those learning outcomes are achieved.

Please submit to your Commission staff member a **one-page** executive summary of your institution's Quality Enhancement Plan. The summary is due **February 15, 2008**, and also should include: (1) the title of your Quality Enhancement Plan, (2) your institution's name, and (3) the name, title, and email address of an individual who can be contacted regarding its development or implementation. This summary will be posted to the Commission's Web site as a resource for other institutions undergoing the reaffirmation process.

All institutions are requested to submit an "Impact Report of the Quality Enhancement Plan on Student Learning" as part of their "Fifth-Year Interim Report" due five years after their reaffirmation review. Institutions will be notified one year in advance by the President of the Commission regarding its specific due date.



Dr. David L. Potter
January 9, 2008
Page Two

Guidelines for the additional report are enclosed. Because it is essential that institutions follow these guidelines, **please make certain that those responsible for preparing the report receive the document. If they have questions about the format, contact the Commission staff member assigned to your institution.** When submitting your report, please send **four copies** to your Commission staff member.

Please note that Federal regulations and Commission policy stipulate that an institution must demonstrate compliance with all requirements and standards of the *Principles of Accreditation* within two years following the Commission's initial action on the institution. At the end of that two-year period, if the institution does not comply with all the standards and requirements of the *Principles*, representatives from the institution may be required to appear before the Commission, or one of its standing committees, to answer questions as to why the institution should not be removed from membership. If the Commission determines good cause at that time, the Commission may extend the period for coming into compliance for a minimum of six months and a maximum of two years and must place the institution on Probation. If the Commission does not determine good cause, the institution must be removed from membership. (See enclosed Commission policy "*Sanctions, Denial of Reaffirmation, and Removal from Membership.*")

We appreciate your continued support of the activities of the Commission on Colleges. If you have questions, please contact the Commission staff member assigned to your institution.

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.
President
Commission on Colleges

BSW:ch

Enclosures

cc: Dr. David A. Carter