

**NORTH GEORGIA COLLEGE & STATE UNIVERSITY
DEPARTMENT OF HEALTH & PHYSICAL EDUCATION
FACILITY REQUEST FORM**

PLEASE PRINT

Organization: _____

Facility(s) Requested*: _____

(***POOL REQUESTS**: If you are requesting use of the POOL you must submit a copy of the Lifeguard Certification EACH time you make a POOL request. **LIFEGUARDS MUST BE ON DUTY, NOT PARTICIPATING IN THE ACTIVITY.**)

Facility Needed: Date: _____

Time: _____ a.m. &/or p.m. (please circle)

Type of Activity Planned: _____

Organizational Faculty/Sponsor: (Please Print) _____ Phone #: _____

**Method of Cleanup (See Below) Who is Responsible? _____

**** Care & Maintenance of Facility:**

1. Gym floor covering should be used when there will be any traffic with street shoes. **It is your responsibility to contact Plant Operations (864-1450) for any needed setup (floor covering, chairs, tables, etc.).**
2. Do not push dollies or other equipment with rollers across gym floor playing area. Keep all dollies on sides near bleachers & stage.
3. Do not use any tape, etc. to mark the gym floor.
4. Arrangements must be made with Public Safety to open and secure the facility(s) requested after each activity.
5. You must sweep, mop, dust, empty trashcans, etc. after you use the facility. Please leave the facility in better condition than you found it.
6. Your organization, group, etc. is totally responsible for any and all damages, breakage, to any and all equipment and agrees to pay, in full, any and all costs as a result of damage.
7. Your organization and sponsor accept total financial responsibility and liability for any and all injuries, including death, incurred by any and all individuals or groups participating in the sponsored event.
8. Your organization is totally aware of, and responsible for, any dangers to life and limb, including death, that may occur while conducting the above listed activity and is taking the necessary safety precautions to prevent any and all said dangers.
9. Any organization(s)/individual(s) using the swimming pool are to wear swimming trunks or bathing suits **ONLY**.
ABSOLUTELY NO OTHER CLOTHING WILL BE ALLOWED IN THE POOL.

HPE Department Approved/Denied: _____ Date: _____

Comment(s): _____

Student Name: (Please Print) _____ Signature: _____

Phone #: _____ E-Mail: _____

Faculty/Sponsor signing below assumes total responsibility for all the entities listed on this page.

Faculty/Sponsor: (Please Print) _____ Signature: _____

Phone #: _____ E-Mail: _____

*** All requests coming from non-college affiliated individuals, groups, etc., must complete and submit the NGCSU waiver and show proof of Two Million Dollars (\$2,000,000) liability policy for all damages arising out of bodily injuries or death of one person, a total of Five Million Dollars (\$5,000,000) for all damages arising out of bodily injuries to, or death of, two or more persons in any one accident and a limit of not less that One Million Dollars (\$1,000,000) for all damage to, or destruction of, property in any one accident.**

NORTH GEORGIA COLLEGE & STATE UNIVERSITY

**NOTICE TO ALL PERSONS PARTICIPATING IN ACTIVITIES
ON THE NORTH GEORGIA COLLEGE & STATE UNIVERSITY CAMPUS
ASSUMPTION OF RISK AND INSURANCE CERTIFICATION
(Read Carefully Before Signing)**

Many recreational activities and programs involve substantial risks of bodily injury, property damage, and other dangers associated with participation in such activities. Dangers related to such activities include but are not limited to: hypothermia, broken bones, strains, sprains, bruises, drowning, concussion, heart attack, and heat exhaustion.

Each participant in such activities should realize that there are risks, hazards, and dangers inherent in such activities and in the training, preparation for, and travel to and from such activities. It is the sole responsibility of each participant to participate only in those activities for which he/she has the prerequisite skills, qualifications, preparations, and training.

The undersigned acknowledges that North Georgia College & State University does not warrant or guarantee in any respect the competency or mental or physical condition of any trip leader, vehicle driver, or individual participant in any athletic or recreational activity. All participants in voluntary recreational activities and athletic programs will be required to sign the attached **Release, Waiver of Liability and Covenant Not to Sue** form.

I acknowledge that I am solely responsible for any hospital or other costs arising out of bodily injury or property damage sustained through my participation in such voluntary athletic or recreational activities. In this regard, I certify that I am covered by a 24-hour health and accident insurance policy.

**RELEASE, WAIVER OF LIABILITY AND
COVENANT NOT TO SUE**

The undersigned hereby acknowledges that participation in athletic programs and recreational activities involves an inherent risk of physical injury and assumes all such risks. The undersigned hereby agrees that for the sole consideration of North Georgia College & State University allowing the undersigned to participate in voluntary recreational programs or athletic activities, and in connection therewith, making available to the undersigned for his/her use while participating in such programs or activities, certain equipment, facilities, grounds, or personnel of the Institution, the undersigned participant does hereby waive liability, release and forever discharge the Institution and the Board of Regents of the University System of Georgia, its members individually, and its officers, agents and employees of and from any and all claims, demands, rights and causes of action of whatever kind or nature, arising out of all known and unknown, foreseen and unforeseen bodily and personal injuries, damage to property, and the consequences thereof, including death, resulting from my voluntary participation in or in any way connected with such recreational programs and athletic activities.

I further covenant and agree that for the consideration stated above I will not sue the Institution, the Board of Regents of the University System of Georgia, its members individually, its officers, agents, or employees for any claim for damages arising or growing out of my voluntary participation in recreational programs or athletic activities.

I understand that the acceptance of this release, waiver of liability and covenant not to sue the Institution or the Board of Regents of the University System of Georgia or any agent or employee thereof, shall not constitute a waiver, in whole or in part, of sovereign or official immunity by said Board, its members, officers, agents, and employees.

Further, I understand that this release, waiver of liability, and covenant not to sue shall be effective during the entire period of my enrollment or employment at the institution.

I have received a copy of this document, which I have read and understand. I accept and assume all risks, hazards and dangers involved in such activities in which I may elect to participate, including the training, preparation for and travel to and from the site of such activities. I certify that I am _____ years of age and suffering from no legal disabilities.

This _____ day of _____, 20__.

Printed Name

Social Security Number

Signature

Signed in the presence of:
