

North Georgia College & State University
Staff Council
Meeting Minutes

Date of Meeting

November 9, 2006

Present:

Darlene Seabolt, Gloria Jones, Melissa Lach, Alisha Matthews, Laura Mullins, Susan Perry, Doug Hyde, Angie Erwin, Chris Watkins, and Mary Poland

Absent:

Michelle Barton and Sherry McIntosh

Guests:

Carmen Mas, Bryson Payne, Marina Slemmons, Jan Burt, and Sean Mullins

The meeting began at 10:30 am.

President's Report:

1. QEP – Bryson Payne and Marina Slemmons
 - a. The QEP topic is Information Literacy.
 - i. Information Literacy Standards
 1. Know – Determines the nature and extent of the information needed.
 2. Access – Accesses needed information effectively and efficiently.
 3. Evaluate – Evaluates information at its sources critically and incorporates selected information into his or her knowledge base and value system.
 4. Use – Individually or as a member of a group, uses information effectively to accomplish a specific purpose.
 5. Ethical/Legal – Understand many of the economic, legal, and socio-economic issues surrounding the use of information and accesses and uses information ethically and legally.
 - ii. These standards are integrated into the NGCSU Learning Outcomes.
 - iii. It is important that everyone on campus know about Information Literacy, especially during the SACS visit in March.

Vice President's Report:

1. Staff Development
 - a. All staff development funding applications have been approved.

Treasurer's Report as of 10/12/2006:

1. Staff Council Expense Account: \$578.96
2. Staff Council Foundation Scholarship Fund: Balance unavailable.
3. Staff Council Development Fund: \$5,275.70
4. Staff Council Foundation Account: \$950.71
5. Staff Council Print Services Account: \$878.19

Committee Reports:

1. Nominations and Elections – No updates to report.
2. Staff Development – See "Vice President's Report"
3. Public Relations – The committee is continuing its work on campus FAQs. The committee will also develop an email-based quarterly staff newsletter. The first issue was emailed to the faculty and staff in October.
4. Scholarship - See "Vice President's Report"
5. Welcome – Bag distribution is up-to-date.
6. Awards

- a. Jan Burt (Advisement Center) has been chosen as Employee of the Month for October.

Old Business:

- 1. Fundraiser
 - a. The pecans have been ordered and should be here before Thanksgiving.
 - b. Chili Cook-Off
 - i. Has been rescheduled to for Friday, November 17 during the meeting hour.
- 2. White Christmas
 - a. Has been rescheduled for Thursday, December 7th. The bags are ready and every Staff Council member is asked to come and help sort food that morning.

Meeting ended: 11:20 pm