

North Georgia College & State University
Staff Council
Meeting Minutes

Date of Meeting: August 9, 2007

Present: Laura Mullins, Melissa Lach, Michele Barton, Susan Perry, Andi Georgia, Pat Walden, Christie Waters, Ann Reed, Sean Mullins, & Suzanne McCarter

Absent: Alisha Matthews and Bernard Larkin

Guests:

The meeting began at 3:00 pm.

- I. Approval of Minutes
 - a. June and July 2007 minutes were approved.

- II. Officer Reports
 - a. President
 - i. Melissa Lach will present the Outstanding Staff Award to Angel Grizzle (School of Education) at the University Convocation on August 15 in Memorial Hall Gym.
 - b. Vice President
 - i. Andi Georgia has contacted the Lumpkin County Sheriff's Office regarding the legality of holding a raffle. The Sheriff's Office requires a form to be filled out and Andi has completed the form and will submit to the Sheriff's Office.
 1. Staff Council has decided to sell raffle tickets (once the raffle is approved) for \$1 each to the campus and the community. The Public Relations committee will place an ad in The Dahlonega Nugget and the NGCSU Digest.
 2. Sean Mullins will visit local merchants to determine and appropriate raffle prize. Sean is also trying to arrange a meeting with Sgt. Ramsey in Public Safety regarding another possible Staff Council raffle.
 - ii. Andi provided several printed example of Staff Council websites of USG institutions (Kennesaw State and Armstrong Atlantic) and suggested that NGCSU's Staff Council website be updated.
 - c. Secretary
 - i. No updates to report.
 - d. Treasurer
 - i. Staff Council Expense Account: \$568.96
 - ii. Staff Council Foundation Scholarship Fund: \$1,405.00
 - iii. Staff Council Development Fund: \$13,335.00
 - iv. Staff Council Foundation Account: \$2,700.28
 - v. Staff Council Print Services Account: \$868.19

- III. Committee Reports
 - a. Nominations & Elections – No updates to report
 - b. Staff Development
 - i. Funds were awarded/paid to the following organization/individuals:
 1. University of Georgia (Staff Council annual dues)
 2. James Wright (Public Safety)
 3. Laura Mullins (Arts & Letters)
 4. Cindy Truelove (Business Office)
 5. Andi Georgia (Academic Affairs)
 6. Barbara Seaton (Teaching & Learning)
 - c. Public Relations – No updates to report.
 - d. Scholarship
 - i. The committee will meet the week of August 20 to determine scholarship recipients.
 - e. Welcome – No updates to report.
 - f. Staff Awards
 - i. Monthly awards will resume in September.

- IV. New Business
 - a. Discussion took place regarding amending the laws governing the scholarship and staff development funds. These issues will be revisited later in the semester.
 - b. It was suggested that there be a staff social at a local restaurant. All staff would be invited. Staff Council would cover the costs of invitations to the event. Staff Council would hold the event twice a year.

Meeting ended at 4:15 pm.