

North Georgia College & State University  
Staff Council  
Meeting Minutes

*Date of Meeting:* July 12, 2007

*Present:* Laura Mullins, Melissa Lach, Alisha Matthews, Michele Barton, Susan Perry, Andi Georgia, Pat Walden, Christie Waters, Ann Reed, Sean Mullins, Bernard Larkin, & Suzanne McCarter

*Absent:*

*Guests:* Dr. Brenda Findley – Human Resources  
Dr. Michele Hill – Psychology/Sociology

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The meeting began at 8:30 am.

Officer Elections:

President – Melissa Lach  
Vice President – Andi Georgia  
Treasurer – Pat Walden  
Secretary – Laura Mullins

Vice President's Report – No updates to report

Treasurer's Report as of 07/12/2007:

1. Staff Council Expense Account: \$578.96
2. Staff Council Foundation Scholarship Fund: \$1,405.00
3. Staff Council Development Fund: \$15,084.00
4. Staff Council Foundation Account: \$797.38
5. Staff Council Print Services Account: \$868.19

Committee Elections:

1. Nominations and Elections
  - a. Laura Mullins, Alisha Matthews, and Susan Perry
2. Staff Development
  - a. Andi Georgia, Pat Walden, and Susan Perry
3. Public Relations
  - a. Christie Waters, Laura Mullins, and Ann Reed
4. Scholarship
  - a. Sean Mullins, Pat Walden, Christie Waters, and Bernard Larkin
5. Welcome
  - a. Sean Mullins, Alisha Matthews, Suzanne McCarter, and Michele Barton
6. Awards
  - a. Michele Barton, Suzanne McCarter, Bernard Larkin, and 4 staff members.

## Human Resources

Dr. Brenda Findley presented information regarding the role of Human Resources at NGCSU. She presented a Powerpoint presentation that included the following topics: HR management, Performance, Retention, Market Studies/Compensation Reviews, Strategic Hiring Ranges, Hiring Information, Shared Leave Policy, New Policies, and Policy Changes, and Employee Self-Service.

## Foundations of Leadership

Dr. Michele Hill presented information regarding Foundations of Leadership (PSYC 1001) course. It is a 1.0 credit graded course **required** in the core curriculum of Area B for incoming new students, and **required for all fall entry students in the fall semester**. All of the incoming students will be taking this class at once, therefore the class time and structure for Foundations of Leadership is unique. The class time was arranged to bring all of the students together at one time and not interrupt other courses.