

Meeting Minutes

Date of Meeting *May 13, 2004*

Present: Nathaniel Hansford, Mary Hand, Velma Bails, Lynn Youngblood, Kimberly Pruitt, Nancy Schwartz, Ann Gaddis, Laura Mullins

The meeting began at 9:30 am.

Mary Hand opened the meeting with a welcome to President Hansford. The President attended the meeting to inform the Staff Council of the process for the Presidential Search Committee. The President stated that the process would take approximately seven months to complete. The procedure for seeking and hiring a new president is located in the Board of Regents' Policy Manual, procedure 202, *Procedure For Selection Of A President For University System Institutions* (<http://www.usg.edu/admin/policy/200.phtml>). All information regarding this issue can be found therein. The President also stated that the search would probably begin in late August or early September.

Laura Mullins gave the Vice President's report in which she stated that she had attempted to set up training for CPR/First Aid through the American Red Cross. She attempted to contact them several times with information that they had requested, but her calls/email attempts were not returned. Lynn Youngblood stated that she may be able to find an instructor to teach a class.

Treasurer's Report:

1. Staff Council Emergency Fund: \$0.00
2. Staff Council Expense Account: \$169.96
3. Staff Council Foundation Scholarship Fund: \$3,166.26
4. Staff Council Development Fund: \$1,903.01

Committee Reports:

Staff Development: No updates other than stated above.

Public Relations: No new updates

Scholarship: No new updates

Volunteer: No new updates

CommunitE – Bulletin Board: No new updates

Regarding old business, Ann Gaddis is looking for bags that will hold items for the new staff member's welcome packets. Velma Bails stated that Laurie Davis from the Bookstore may be willing to donate some bags.

The annual Staff Council Yard Sale will be June 19th at Mary Hand's residence. Mary and Velma stated that they would be able to store items for the yard sale at their homes. Advertisements will be sent out soon.

The Watermelon Bust will be in mid-July on the front lawn of Price Memorial. All staff and faculty are invited to attend. Mary will email Joyce Garmon, the President's secretary to obtain the President's availability.

Meeting ended: 10:00am