

Staff Council Minutes

March 9, 2006

The meeting was called to order at 9:34 AM by Cindy Teston.

President's Report

Cindy stated that she will make her report later in the meeting.

Vice President's Report

Mary Poland gave highlights from her meeting with NGCSU Vice President Mac McConnell. She also met with Jane O'Gorman regarding upcoming workshops with Continuing Education. More details regarding these workshops will be given later.

Treasurer's Report

Gloria distributed Staff Council's Financial Statement as of 3/1/6 to the group. The report was approved as presented.

Committee Reports

Nominations & Elections

The need for a Staff Council Secretary is ongoing. Discussion ensued regarding how to address the leadership needs of the group.

****Special Presentations****

Staff Council halted committee reports and discussion to make special presentations. Linda Stover received the Employee of the Month award for March 2006. Mary Kay Crowell nominated Linda for this award because of her service in the Nursing program. Jill Brady presented Linda with a certificate of appreciation and gift certificates to the NGCSU bookstore (Campus Connection) and campus dining with ARAMARK. A photograph will be scheduled with Linda and President Potter at another time.

Cindy presented Carol Huczek a gift from Staff Council in appreciation of her continued work on the Staff Council web site.

Nominations & Elections (cont'd)

Further discussion on Nominations & Elections was tabled (Nancy) until the next meeting.

Staff Development

Mary reported that Susan Perry agreed to assist with the committee. Monies for staff development cannot be used for scholarship or personal development funds (as per Mary's conversation with Mr. McConnell). The administration of the staff development funds is determined by Staff Council, but must be for professional development. Members of the Staff Awards committee reminded the Council that the Outstanding Staff Member of the Year award winner has \$1000 earmarked for his use by June 30, 2006.

Jim Wyrosdick moved to remove the cap (currently \$250) on each staff development request. If the received request is over \$750, the request will be brought before the Staff Council at large. The motion was then amended to say that this rule will be in

effect until the end of the current fiscal year. New staff development rules will be discussed at the workshop. Nancy Schwartz seconded the motion. After further discussion, the motion was approved.

Scholarship

No report

Welcome

Attendees of the Staff Council meeting were asked to sign cards for the Welcome committee. These cards will be given to new staff members as a part of their welcome packet. Doug Hyde is the newest committee member for this group.

Awards

Cindy stated that a request had been made to publish the names of the 'runner's up' for the Employee of the Month award. Jill Brady gave an overview of the nomination/award process and stated that she will take the request to the Awards committee for review. The deadline for nominations for the Outstanding Staff Member of the Year award was extended from March 9th to March 15th. Michele Barton is the newest (non-Staff Council) member to the Staff Awards committee.

Public Relations

Staff Council brochures are complete and will be put into the welcome packets for new staff members. These brochures will not be sent to all staff members.

Upcoming Events

Chili Cook-off

Jim and other Staff Council members are working to coordinate this event. They will meet at another time to discuss the event.

Pie in the Face

General discussion was held about this event. Consensus was reached to not hold the event during 2006.

New Business

FLEX time policy

Exercise/Nutrition Program

Shared Leave Policy

Cindy gave an updated on each of the above projects. She's meeting and talking with Thomas George (Human Resources) to further discuss each of them.

Support Our Saints (SOS) Campaign

Judy McHan reported that SOS support is ongoing to put together a welcome packet and website. Robin Webber will have a display set up on her table at the Chili Cook-off.

Old Business

By-laws amendment

Staff Council members and attendees discussed the amendment to Staff Council by-laws regarding allowing part time staff members to be members of Staff Council. No copy of the amendment (as distributed via email) was available to be read. Jill moved to table the discussion (seconded by Angie Erwin). Discussion continued. The motion carried to table the discussion with one opposed.

Meeting adjourned at 11:05 am.

Respectfully submitted,
Jill Brady

Members present:

Jill Brady
Angie Erwin
Doug Hyde
Gloria Jones, Treasurer
Susan Perry
Mary Poland, Vice President
Darlene Seabolt
Nancy Schwartz
Cindy Teston, President
Jim Wyrosdick

Attendees:

Michele Barton
Mary Kay Crowell
Carol Huczek
Judy McHan
Karen Roop
Nancy Stahl
Linda Stover
Tiffany Yeoman

**Human Resource Director's Statements on Issues as of February 2006—
attachment for March Staff Council Minutes**

Shared Leave Policy

The Board of Regents has asked all institutions to hold off on creating their own institutional Shared Leave Policy. The BOR has appointed a Taskforce/Committee to look into the matter and once the policy has been written, we will be notified. The time frame is not known.

Discounted Wellness Programs

In checking with Blue Cross Blue Shield, our insurance provider, I was informed that they do not offer discounts to employees who wish to sign up for Wellness programs nor do they supplement such programs. For your information, rates and such are negotiated on behalf of the entire University System by the Central Office of the BOR.

TRS

The workshops offered by TRS are a great idea. Unfortunately, we have had trouble getting most of our vendors up here. If they are willing to make the journey, it is more than likely that the workshop will happen on the day of the Benefits Fair in October. We will work on this and will keep you posted.