

# Staff Council Minutes

January 12, 2006

The meeting was called to order at 9:30 AM by the President, Allison Strong. The meeting was located in Barnes Hall, room 115. Minutes from the December meeting were approved as presented.

## **Members present:**

Jill Brady  
Jennifer Collins, Vice President  
Angie Erwin  
Gloria Jones, Treasurer  
Jeanette Mann  
Darlene Seabolt  
Allison Strong, President  
Cindy Teston, Secretary  
Sherri McIntosh  
Jim Wyrosdick  
Melissa White

## **Attendees:**

President David Potter  
Derrick Daigle  
Laura Whitaker-Lee

## **Special Presentation**

Mrs. Gloria Jones received the Employee of the Month award for January 2006. Mrs. Laura Whitaker-Lee nominated Gloria for this award because of her service to NGCSU in so many ways. President Potter congratulated Gloria and presented her with a certificate of recognition. Jill Brady presented Gloria with gift certificates to the NGCSU bookstore (Campus Connection) and campus dining with ARAMARK.

President Potter posed for pictures with Gloria Jones and Derrick Daigle, a previous Employee of the Month recipient.

## **Reports**

### **President's Report**

No report

### **Vice President**

No report

### **Treasurer**

Gloria Jones presented the financial statement for the previous month.

## **Committees Reports**

### **Nominations & Elections**

No report--See New Business

### **Staff Development**

No report

### **Public Relations**

New Staff Council brochures were sent out to members for comments/changes. 300 Staff Council brochures will be made.

## **Scholarship**

Spring scholarship applications have been received and reviewed. Award letters will be mailed to the recipients during the week of December 16. Karen Roop and the Office of Financial Aid will receive copies of these letters.

## **Welcome**

Sherri brought a print out of 7 new staff members received from Human Resources to identify new staff members at NGCSU. The committee will be contacting these individuals soon with 7 Welcome Packets. All members present signed signed welcome cards for the newly arrived staff members. Jennifer Collins will get t-shirts from Admissions for Welcome Packets and Cindy Teston will contact HPE for future donations.

## **Staff Awards**

Thank You cards will be mailed out annually to all donors at the same time as the Foundation's cards are sent out. Currently cards are being sent to the Foundation and Bookstore for their donations.

Selection process for Outstanding Staff Member for March is being emailed asap.

## ***Old Business***

### **Sweet and Greet**

The date is February 14<sup>th</sup> 3:00-4:00 PM, Great Rm, HOAG Student Center. Flyers will be sent soon. Door prizes will be part of the event.

### **Chili Cookoff**

Tentatively scheduled for 21 March or 23 March. Jim Wyrosdick will schedule the patio from 12:00-2:00 PM.

## ***New Business***

Allison Strong announced that she will be leaving the college to return to the active duty Navy, but will be at the February Staff Council meeting. Jennifer Collins announced that she has too many additional responsibilities to be able to commit as much time as necessary to do the position justice. Jennifer's resignation is immediate. Therefore, the Staff Council needs to nominate and elect a new President and Vice President. The Vice President needs to be a member who is currently serving the first year of their term, so they can move on to the President's position during their second year. Nominations will be e-mailed to Allison Strong by Friday, January 20<sup>th</sup>. A short Staff Council meeting is scheduled for Monday, January 23, at 9:30 in Room C of the Student Center to vote on these two positions.

Cindy Teston volunteered to contact Mary Poland and Jeannette Mann will contact Allison Doty- both were on the previous list of nominees for Staff Council. The February Staff Council meeting date will be either February 9<sup>th</sup> or February 16<sup>th</sup> based on outcomes from the January 23<sup>d</sup> meeting.

The meeting adjourned at 10:30 am.

Respectfully submitted,  
Cindy Teston, Secretary