

**North Georgia College and State University & Gwinnett County Public Schools
Collaborative L-5 Add-On Program
Supervisor Recommendation Form for Aspiring Administrator**

Applicant _____ Position _____

Supervisor _____ School _____

Phone Number _____ E-Mail _____

This applicant has applied to participate in the NGCSU or GWINNETT Collaborative L-5 Add-On Program with North Georgia College and State University. Please complete this Supervisor Recommendation Form (SRF) and return to

GWINNETT PROGRAM: ATTN: Dr. Glenn Pethel, Executive Director of Leadership Development.
NGCSU PROGRAM: ATTN: Dr. India Podsen, EDS/L-5 Program Coordinator. NGCSU

Your recommendation is an integral component in the selection process. **Please note this is a CONFIDENTIAL recommendation.** Use the scale below to respond to each competency by circling the number that best reflects the applicant's performance.

- 0 – Not Observed
- 1 – Almost Never Observed
- 2 – Often Observed
- 3 – Always Observed

0 1 2 3 **Commitment to vision and mission of local school and school system.**

0 1 2 3 **Effective written and oral communication.**

0 1 2 3 **Use of good judgment when making decisions.**

0 1 2 3 **Supportive and empathetic approach when dealing with issues and problems.**

0 1 2 3 **Daily work organized and priorities managed effectively.**

0 1 2 3 **Life-long learner, constantly seeking new information.**

0 1 2 3 **Constant personal assessment of work performance while seeking feedback from others.**

0 1 2 3 **High standards for self and others.**

0 1 2 3 **Positive relationships with students, parents, and staff members.**

0 1 2 3 **High level of involvement in local school improvement.**

Total _____

_____ Yes, I would recommend this applicant as a candidate for a leadership certificate and to work as an administrator in _____ County Public Schools.

Supervisor's Signature _____ **Date** _____