

Section A:

Name of Requestor: Eric Nelken (PRINT)

Date of Request: November 13, 2007 Semester of Implementation: Spring 2008

Project Title: Technology Upgrade/Replacement for Young Hall Room 214

Description of Request: As precisely and completely as possible, indicate exactly what you are requesting, i.e. computers, printers, scanners, other forms of hardware, or software. Include the cost of each item, required specs and other supporting details. Indicate whether the request is for new equipment/software or to upgrade existing equipment/software.

Young Hall Room 214 will be expanded during winter break to accommodate over 100 students. The current projector is no longer reliable. We would like to replace the projector with a newer, brighter projector. A new projector for this room is \$1,682.00 on state contract, and The School of Arts and Letters has agreed to pay for \$600 of the cost of a new projector. The total we would like for the projector is \$1,082.00.

This classroom is also being used to teach forensics classes as well. For a forensics instructor to be able to show visual aids properly he or she needs a document camera. In addition, Political Science as well as History instructors will be able to benefit by having access to the document camera to show three-dimensional artifacts and books that have not been scanned into an electronic format. We would like to ask for \$1,950 to purchase a document camera and related cabling for this room.

The prices listed are on state contracts, and supporting documentation can be supplied if necessary.

How will the requested technology support the education of NGCSU students?

The new technology will allow for students to see the lecture material more clearly and reliably. The document camera will allow all of the students to see the presentation materials up close at the same time.

Indicate who will have use of the requested technology and the approximate number of students involved.

Any student taking classes in Young Hall 214.

Signature of Requestor: _____

Date: _____

Section B:

If the requested technology will be housed in a particular department or program, the department head or program director must complete and sign this section.

What are your projections of the annual cost of maintenance and supplies? (i.e. Lab assistants, paper and toner, software licensing, etc.)

How will you allocate the necessary funds for maintenance and supplies?

The only reoccurring cost for this project should be the projector lamps. The School of Arts and Letters is already paying for the lamps in this classroom.

What security procedures will be implemented for this technology?

This, and all new classroom technology is now cable-locked to prevent theft.

Department: Information & Instructional Technology

Head/Director signature: _____

Date: _____

Submissions must be received in at least electronic form by midnight, Wednesday, September 26, 2007 for consideration in this round of requests. The Student Technology Fee Committee will meet on Friday, September 28 from 3-5 pm, in the bottom floor Library Seminar room. If you submit a funding request, you may be asked to attend the meeting, as a guest, to answer questions regarding your request. If you have questions, contact: Carol Huczek, Administrative Assistant to the CIO, chuczek@ngcsu.edu, 706-864-1814.